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Canadian Security Intelligence Service  
Attn: Access to Information and Privacy Unit  
P.O. Box 9732 Station T  
Ottawa, Ontario  
K1G 4G4

To Whom It May Concern:

Pursuant to the *Access to Information Act*, I am requesting copies of the following:

Briefing notes, memoranda, and correspondence (including email attachments) produced by and/or received by the Canadian Security Intelligence Service regarding the activities of

\_\_\_\_\_.

I understand that such records may contain personal information that is subject to exemption under s. 19(1) of the *Privacy Act*. Please note that I am the individual to whom the information pertains, and I consent to the disclosure – to me – of this information, per s. 19(2)(a) of the *Privacy Act*. Please contact me should you require verification of my identity.

The date range for this request is \_\_\_\_\_ to \_\_\_\_\_.

You will find enclosed the \$5.00 application fee made out to the Receiver General of Canada.

Should any clarification be required, please contact me

\_\_\_\_\_.

Sincerely,

\_\_\_\_\_